



Downloading & Extracting Zip Files

a short tutorial


Zip files are files that have been compressed to make it considerably smaller than the original file. The zipped version of the file has a .zip file extension. compile **Note:** This tutorial uses Windows XP built-in extraction utility. However, Vista and Windows 7 use the same process.

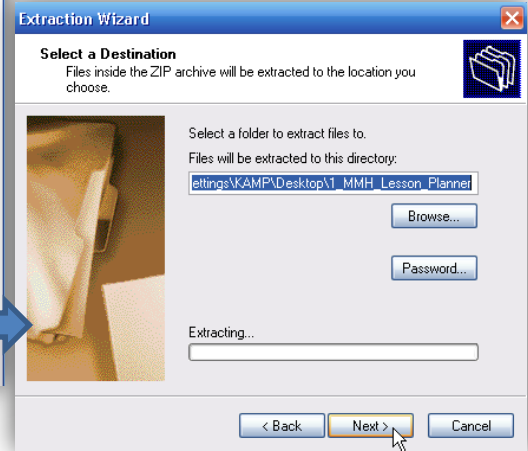
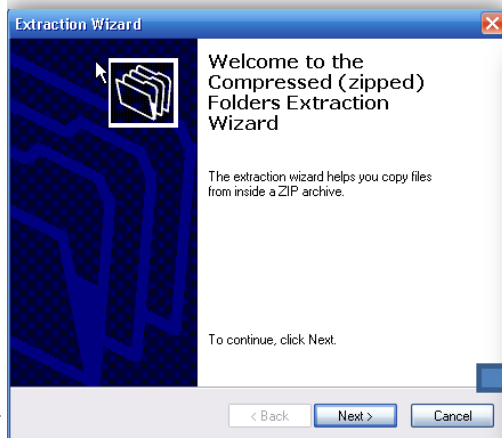
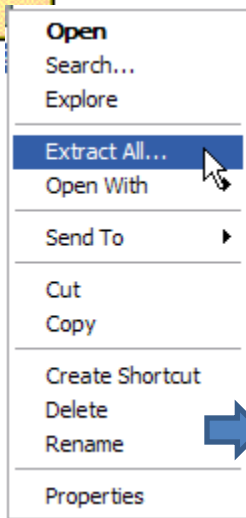
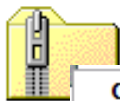
-  On Moodle, Zip files will have this icon in front of the file, or the **ZIP** extension at the end of the link.
-  Once downloaded, the Zip file is a folder with a zipper in the middle.

DOWNLOADING ZIP FILES

Left click on a Zip file link and then "Save" to desktop or document folder

-  Hollywood Squares
-  Jeopardy
-  Millionaire
-  Weakest Link

 Once the file has been downloaded, locate the "zippered" folder and follow these 3 steps to extract the files.



1. **Right-click** on the downloaded folder and choose "**Extract All...**"

2. Click **Next** to confirm the extraction.

3. Click **Next** to confirm location. (the file will extract in the same place as the downloaded zip folder)

Once the extraction process is completed, a new folder with the same name (but no zipper) will be created with the contents inside. Open the just-extracted folder to begin using resources. Save the zip file if you want to copy to use at home or as back up so you don't have to download it again.

